

## Submission Form Instructions:

1. Enter your customer information.
2. Select both the (a) service type and (b) shipping service.
3. List up to 20 notes on each form.
  - Assign an insured value to each note.
  - Identify any additional services requested.
  - Insert pricing based on note values and speed of service.
  - Total your order price.
4. Contact us to finalize your order and discuss payment if you have any questions.
5. Review the terms and conditions of your submission.
6. Sign the form and make a copy for yourself.
7. Include a check payable to "World Banknote Grading".
8. Send your notes to be graded (properly packaged and insured).

## 1. Customer Information:

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

## 2a. Service Type: (Select only 1)

☐ Standard and High Value – Completed in 20 working days.

\$35/note valued below \$1,000. \$45/note valued between \$1,000 and \$10,000.

Save \$100 when you submit 20 notes with this service.

☐ Auction Express – 50-note minimum for auction companies and dealers only.

\$45/note valued less than \$10,000. Completed in 10 working days.

☐ Expedited – Completed in 10 working days.

\$75/note valued less than \$10,000.

☐ Immediate – Completed in 2 working days.

\$200/note valued less than \$10,000.

☐ Exceptional – For notes valued over \$10,000.

\$300/note valued between \$10,000 and \$50,000. Completed in 2 working days.

Contact us in advance for pricing if you wish to have notes graded where the value exceeds \$50,000

☐ Bulk Sequential – Submit bulk grading services on separate order forms.

x20-100 notes of the same catalog # with sequential serial #'s.

\$25/note valued less than \$1,000. Completed in 20 working days.

☐ Bulk Non-Sequential – Submit bulk grading services on separate order forms.

x20-100 notes of the same catalog # with non-sequential serial #'s.

\$30/note valued less than \$1,000. Completed in 20 working days.

## 2b. Shipping Service: (Select only 1)

☐ Priority US – \$30/invoice  
US shipping estimated 3-5 business days.

☐ Express US – \$50/invoice  
Overnight express US shipping.  
(Expedited, Immediate, Exceptional, and Auction Express service types must use this shipping service.)

☐ International – \$100/invoice  
International priority shipping duration is variable.

# WORLD BANKNOTE GRADING™

## 3. List Notes:

Submit your notes on separate forms of up to 20 notes each.

	Country and Denomination	Pick# Catalog#	Serial#	Comments	Est. Value	Fee	Extra Fees & Codes
Ex...	Mauritius 10R	P-31a	A/1 000587	Specimen	\$400	\$35	"S" \$5
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
		<b>Shipping:</b>	\$	<b>Grading Fees:</b>		\$	\$
		<b>Discounts:</b>	\$	<b>TOTAL DUE:</b>			

## Additional Services:

Check any of the services used and indicate which notes in the chart using with the codes.

☐ No Identification on Submission (enter code "ID" above) – \$5/note

WBG will confirm proper identification of all notes submitted.

There is an additional charge when the customer submits notes without a reasonable degree of identification.

☐ Graded Note Scans (enter code "S" above) – \$5/note ( Select: .JPG / .TIFF )

WBG can image scan (front and back) the notes in your order and provide them on a disc (indicate .jpg or .tiff format).

☐ No Grading Encapsulation (enter code "NG" above) – \$15/note

For customers who DO NOT WANT their notes graded, but only want them properly identified and encapsulated for protection.

☐ Grade Re-Review – (enter code "RR" above) – \$TBD

Sometimes customers or future owners may dispute the grade of a specific banknote previously graded by WBG.

Only available for WBG-graded banknotes received intact in the original encapsulation holder.

☐ Label Information Re-Review – (enter code "LI" above) – No Charge

If you think we've made a mistake on the printed label, send us the intact graded banknote.

We'll correct the label at no charge but not re-grade the note.

Email: [info@worldbanknotegrading.com](mailto:info@worldbanknotegrading.com)

Phone: +1.701.838.0790

## 4. Contact Details:

If you have any questions though the submission process, please contact us.

### World Banknote Grading

1940 S. Broadway #108

Minot, ND 58701-6508

U.S.A.

(This secure address is acceptable for all shipment types: US Postal, UPS, FedEx, or other parcel services.)

[info@worldbanknotegrading.com](mailto:info@worldbanknotegrading.com)

+1.701.838.0790

## 5. Terms and Conditions:

### Our Service Under This Agreement:

1. World Banknote Grading™ ("WBG"), a subsidiary of Monetary Research Consultants LLC, is an independent, third party collectable paper money grading service. WBG is not a banknotes dealer or a buyer/seller/consigner of banknotes.
2. Professional graders will perform a detailed review your notes under optimal conditions and assign a numerical grade and potentially a description of note characteristics. WBG will not assign an estimated value/price to your banknotes.
3. The grade and information about the note will be printed on a label that will be encapsulated with the note in a custom-made and security-sealed plastic envelope.
4. WBG guarantees the authenticity of each note graded and encapsulated, unless stated on the label. WBG may choose not to grade a note that it considers of questionable authenticity.
5. WBG will take excellent care handling your notes while they are in our possession, through the grading and encapsulation process, and in safely packaging your notes for shipment.
6. WBG will make every reasonable effort to complete your order in the timeframe listed in the service type. Number of workdays refers to non-holiday weekdays starting the day following receipt of your package.
7. WBG will promptly attempt to contact you if there are any questions or clarifications required.

### Your Consent Upon Signing This Agreement:

8. Customer agrees to include payment, contact information, and sign the terms and conditions with this order submission.
9. Customer agrees to list all banknote serial numbers on the submission form.
10. Customer agrees to provide reasonably accurate banknote identification information and understands there may be additional charges if this is missing or incorrect.
11. Customer agrees to accurately estimate the value of banknotes and understands there may be additional charges if missing or underestimated.
12. Customer agrees to identify when submitting a known forgery banknote for grading.
13. Customer agrees to allow WBG to make image scans of submitted banknotes for use in numismatic research and commercial print/online publications. Customer understands they relinquish any ownership rights to these image scans to Monetary Research Consultants LLC.
14. If WBG has questions we will contact you. Customer understands that they must be available for discussion or the completion of the service may be delayed.

### Shipping Banknotes Under This Agreement:

15. Customer will ship banknotes to WBG in a properly sealed, tracked, and signature required package to the address listed.
16. Customer agrees to accurately estimate the value of banknotes when shipping to WBG.
17. Customer gives WBG the right to adjust estimated value of banknotes and adjust service pricing accordingly.
18. Customer agrees to purchase proper level of insurance for the value of the notes they ship.
19. WBG is not responsible for lost/damaged shipments or for the value of lost/damaged banknotes resulting from shipping.
20. WBG will refuse any shipment that appears damaged in any way and immediately contact the customer if damage appears on the outside of the package or inside the contents.
21. Shipping from WBG to the customer is fully insured in a properly sealed, tracked, and signature required package.

## 6. Signature and Agreement:

I have read, fully understand, and agree to all the terms and conditions of this agreement.

Sign Here: \_\_\_\_\_ Date: \_\_\_\_\_